

**FORM 10**

**MATERIAL CHANGE REPORT**

**Pursuant to Section 64 of the Securities Act, 2012**

1. NAME OF REPORTING ISSUER

Name of Reporting Issuer

FIRST CITIZENS INVESTMENT SERVICES LIMITED

2. DATE OF MATERIAL CHANGE

Date of Material Change

March 16, 2020

3. DESCRIPTION OF MATERIAL CHANGE

Provide a description of the material change

Effective 16 March 2020, the offices and branches of First Citizens Investment Services Limited and its subsidiaries (First Citizens Brokerage and Advisory Services Limited and First Citizens Portfolio and Investment Management Services) have discouraged visitation of customers at the North and South offices and postponed the opening of new accounts.

Customers are being urged to transact via electronic means utilizing their executed Electronic Communications Agreements.

These measures have been implemented in keeping with the government's "stay at home" request for non-essential workers in response to the Covid-19 pandemic.

Notwithstanding the aforementioned, customers continue to be served electronically during this period.

4. DETAILS OF PUBLICATION OF MATERIAL CHANGE

	YES	NO
Will you be seeking an exemption from publishing a notice in accordance with section 64(2) of the Securities Act 2012?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. If "No"

Date of Publication of Notice (dd/mm/yyyy)	
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6. If "Yes"


State the reasons for applying for the exemption
<p>Customers have been notified via email and telephone since March 16th requesting their electronic transacting.</p> <p>In addition, this measure is in keeping with the Government's request to have only essential workers at the office.</p>

7. DETAILS OF SENIOR OFFICER

Name (Salutation, First name, Last name)	Lindi Ballah-Tull
Position in Organization	Corporate Secretary
Business Address	17 Wainwright Street, St. Clair
Work Phone (1-xxx-xxx-xxxx)	1-868-622-3247 ext. 3070
Fax Phone (1-xxx-xxx-xxxx)	
Email Address	Lindi.Ballah-Tull@Firstcitizenstt.com

8. DATE, CERTIFICATION AND SIGNATURE

I hereby certify that the statement and information contained in this form and any attachment hereto are true and correct to the best of my knowledge and belief and submitted in compliance with the provisions of the Securities Act, 2012. I understand that any misrepresentation, falsification or material omission of information on this application may result in a breach of the Securities Act, 2012.

**LINDI BALLAH-TULL**            **HEAD- LEGAL,  
COMPLIANCE & GOVERNANCE**      **14.04.2020**

\_\_\_\_\_  
Print Name                      Signature                      Position                      Date

**FOR OFFICIAL USE ONLY**

Tool	ID Information
Registrant's Name	
Director's Name	
Document/Record Number	
Record's Management Date Received (dd/mm/yyyy)	

Approved By: \_\_\_\_\_ Date (DD/MM/YYYY) \_\_\_\_\_