### FORM 7

## **REGISTRATION OF A BRANCH OFFICE**

## BROKER-DEALER, INVESTMENT ADVISOR OR UNDERWRITER (CORPORATE-FORM ONLY)

Pursuant to section 56(6) of the Securities Act, 2012 and by-law 46 of the Securities (General) By-Laws, 2013

General Instructions:	Please complete all relevant sections; where the allocated space is insufficient, you may continue on a separate page and attach to the completed form. All supporting information and attached pages should be appropriately numbered and referenced. See detailed list of required attachments.  This form and any attachments should be certified by the by the Chief Executive Officer and two directors of the Registrant. Where the Chief Executive Officer is unavailable to sign the form, the form should be signed by any other duly authorized senior officer whose proof of authorization must be submitted with this form.  Completed applications should be submitted to:  The Director  Disclosure Registration and Corporate Finance  Trinidad and Tobago Securities and Exchange Commission  57-59 Dundonald Street  Port of Spain  Trinidad
Item 1	Please mark "x" by the relevant checkbox(es) to indicate the type of activities to be conducted at the Branch Office.
Item 2	State the registered name of the parent registrant and/or the proposed name of the Branch Office, if different.
Item 3	State the Applicant's principal business address, website, telephone numbers, email addresses and fax numbers.
Item 4	State the Branch Office's address, telephone numbers and fax numbers.

Item 5	Give details on all business of a financial or securities nature to be performed within the compound of the Branch Office.  If activities other than securities business are to be performed, give details as to the controls to be implemented with respect to the separation of business lines.
Item 6	Provide a list of the names, contact details of those persons who have been registered as registered representatives for the purpose of the discharge of the applicant's securities business at the Branch Office. Disclose what category(ies) of business each registered representative is authozied to conduct.
Item 7	Please state whether the Branch Office would be ascribing to the written supervisory, internal controls and risk management policies and procedures of the parent firm.  If not, provide a copy of the applicable written supervisory, internal controls and risk management policies and procedures for the Branch Office.
Item 8	Date the application. Include the signature of the Chief Executive Officer and two directors of the Registrant. Where the Chief Executive Officer is unavailable to sign the form, the form should be signed by any other duly authorized senior officer whose proof of authorization must be submitted with this form.

## **Required Attachments:**

- 1. A copy of the Applicant's written supervisory, internal controls and risk management policies and procedures, if these are different from the parent registrant.
- 2. The relevant application fee.

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# BROKER-DEALER, INVESTMENT ADVISOR OR UNDERWRITER (CORPORATE-FORM ONLY)

Pursuant to section 56(6) of the Securities Act, 2012 and by-law 46 of the Securities (General) By-Laws, 2013

1. CATEGORY OF REG Broker Dealer Investment Adviser (o Underwriter			
2. NAME OF REGISTRA	ANT		
Name of parent registr	ant / name of branch off	ĭce	
3. APPLICANT'S INFOR	MATION		
Primary Business Address			
Work Phone (1-xxx-xxx- xxxx)		Fax Phone (1-xxx-xxx-xxxx)	
Website Address		Email Address	
4. BRANCH INFORMAT	ΓΙΟΝ		
Intended Address of new branch			
Work Phone (1-xxx-xxx- xxxx)		Fax Phone (1-xxx-xxx-xxxx)	
Email Address			

#### 5. ACTIVITIES AT BRANCH OFFICE

See General Instructions

### 6. DETAILS OF REGISTERED REPRESENTATIVES

Name (First Name Last Name)	Position in Organization	TYPE OF REGISTRATION HELD	Work Phone (1-xxx - xxx-xxxx)	Fax Phone (1-xxx-xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Email Address

### 7. APPLICABLE POLICIES AND PROCEDURES

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Would the proposed branch office be ascribing to the written supervisory, internal controls and risk management policies and procedures of the parent firm?		

If "No", see General Instructions

### 8. DATE, CERTIFICATION AND SIGNATURE

I hereby certify that the statement and information contained in this form and any attachment hereto are true and correct to the best of my knowledge and belief and submitted in compliance with the provisions of the Securities Act, 2012. I understand that any misrepresentation, falsification or material omission of information on this application may result in a breach of the Securities Act, 2012.

Print Name	Print Name	Print Name
Signature	Signature	Signature
Position	Position	Position
Date	Date	Date

## FOR OFFICIAL USE ONLY

Tool	ID Information
Registrant's Number	
Director's Number	
Document / Record Number	
Records Management Date Received (dd/mm/yyyy)	
	(DDAA/NANA)
Approved By:	ate (DD/MM/YYYY)